



## PETROLEUM REMEDIATION GRANT GUIDELINES

### Introduction

The Indiana Brownfields Program (“Program”) offers Petroleum Remediation Grants to qualifying Indiana political subdivisions (as defined by Indiana Code (IC) 13-11-2-164(c)) (“Applicants”). Examples of political subdivisions that have qualified as Applicants for financial assistance from the Program can be found at <http://www.brownfields.in.gov>.

An eligible Indiana political subdivision may receive a Petroleum Remediation Grant to finance environmental remediation activities, including assessment, for an identified brownfield within its jurisdiction. Not-for-profit or for-profit corporations may be co-applicants, but will not directly receive funding from the Program; all awards are made to the political subdivision involved in a project. Petroleum Remediation Grants may not be used to remediate sites contaminated solely by hazardous substances, although sites contaminated by both hazardous substances and petroleum are eligible.

In 2006, the Program issued a Request for Qualifications (“RFQ”) to environmental consulting firms interested in providing technical services to Applicants for brownfields Petroleum Remediation Grant funding. As part of the RFQ, the Program divided the State of Indiana into seven administrative regions (“Regions”) and one consulting firm was selected to perform all Petroleum Remediation Grant activities for each Region. A map depicting the Regions and the Program’s Project Manager for each Region is found as Attachment A to these guidelines. Each Region will be initially allocated up to \$750,000 for the identification and remediation of petroleum-contaminated brownfield sites. Each regional consultant will work with Applicants in its Region to develop an inventory and prioritized list of potential Grant sites using the criteria outlined below.

Political subdivisions that wish to include a site on the initial inventory list for its Region to be considered for Petroleum Remediation Grant funding should provide information to the Region’s Program Project Manager by April 15, 2007. There is no application fee.

### Eligibility Criteria

To be eligible for Petroleum Remediation Grant funding, Applicants must demonstrate the following:

1. The Applicant or any entity involved in the project (i.e., co-applicant, property owner, developer) did not cause or contribute to the contamination found on the brownfield or own and/or operate at the site at the time of disposal or hazardous substances or release of petroleum on the site at which the Petroleum Remediation Grant will be utilized.
2. The Applicant meets the definition of political subdivision (as defined by IC 13-11-2-164(c)).
3. If the Applicant intends to use Petroleum Remediation Grant funding to conduct a Phase II Environmental Site Assessment or remediation activities, it has completed, or has caused to be completed, an American Society for Testing and Materials (“ASTM”) Phase I (Standard E1527-05), including any updates (180-day or one-year) required per the standard.
4. The site is not eligible to be addressed using the Excess Liability Trust Fund.

5. The site is owned by the Applicant or co-applicant or will be acquired by the Applicant or co-applicant.
6. The site is not subject to an open or pending state or federal enforcement action.
7. The site is not under Resource Conservation and Recovery Act Corrective Action.
8. The site does not present an imminent threat to human health and the environment.

#### Eligible Uses of Grant Funds; Disbursement Procedures

Petroleum Remediation Grant funding can be used for eligible and approved assessment and cleanup costs and can include the following:

- Phase I Environmental Site Assessments (ASTM E1527-05)
- Phase II Environmental Site Assessments and related activities
- Remediation Work Plan development
- Removal and disposal of underground and aboveground storage tanks and associated piping
- Soil and groundwater remediation activities, including in-situ soil and groundwater cleanup, soil excavation and disposal, and confirmatory sampling/monitoring activities.

Assessment and remediation activities conducted with Petroleum Remediation Grants must be performed consistent with the Indiana Department of Environmental Management Risk Integrated System of Closure (“RISC”) guidelines. RISC is a set of health-based standards used to evaluate cleanup options and contaminants based on detailed site data and proposed site end use to determine the appropriate cleanup option and contaminant reduction level necessary. All activities conducted with Petroleum Remediation Grant funds must receive Program approval *prior* to implementation.

Petroleum Remediation Grant disbursements will be made by the Program to the political subdivision for payment to the consultant after the Program receives invoices for work performed that are consistent with Program-approved activities.

#### Ineligible Grant Activities

Petroleum Remediation Grant funding cannot be used for demolition-related costs, and reimbursement for prior assessment or remediation activities is not permitted.<sup>1</sup> All activities conducted with Petroleum Remediation Grant funds must receive Program approval *prior* to implementation. In addition, costs incurred due to specific requirements of the IDEM Voluntary Remediation Program (i.e., consultant oversight fees, application fees, etc.) will not be covered by the Petroleum Remediation Grant.

#### Application Information

After each consultant has developed a regional inventory of potential sites for funding, the consultant, the Program, and the Applicants will work together to determine which sites receive Petroleum Remediation Grant funding using, in part, the Selection Criteria below. After sites have been awarded Petroleum Remediation Grant funding, Applicants will be required to execute a Financial Assistance Agreement with the Indiana Finance Authority and the Office of Management and Budget.

---

<sup>1</sup> Other funding is available from the Indiana Brownfields Program for assessment, demolition, and hazardous substance remediation activities. Please visit [http://www.brownfields.in.gov/financial\\_assistance.htm](http://www.brownfields.in.gov/financial_assistance.htm) for more information.

## Selection Criteria

Projects that apply for Petroleum Remediation Grant funding will be reviewed and ranked based in part upon the following scoring criteria:

- Redevelopment plans (jobs created, investment planned, etc.)
- Timeline for redevelopment
- Community support
- Geographic distribution/regional representation
- Amount and quality of previous environmental work completed (not required)

Each Region will initially be allocated \$750,000 to perform eligible Petroleum Remediation Grant activities. Twenty five percent of the \$750,000 allocated to each Region (\$187,500) may be set aside for the identification and remediation of eligible petroleum-contaminated brownfield sites in communities with populations less than 10,000. Funding may be re-allocated to another Region at the discretion of the Program based upon the demand demonstrated.

The number of sites in each region that will receive funding is not yet known and will be determined based on a number of factors, including those listed above.

## Additional Information

Additional information about Petroleum Remediation Grants, including the RFQ and a list of Frequently Asked Questions, is available at <http://www.brownfields.in.gov>.

## Contact Information

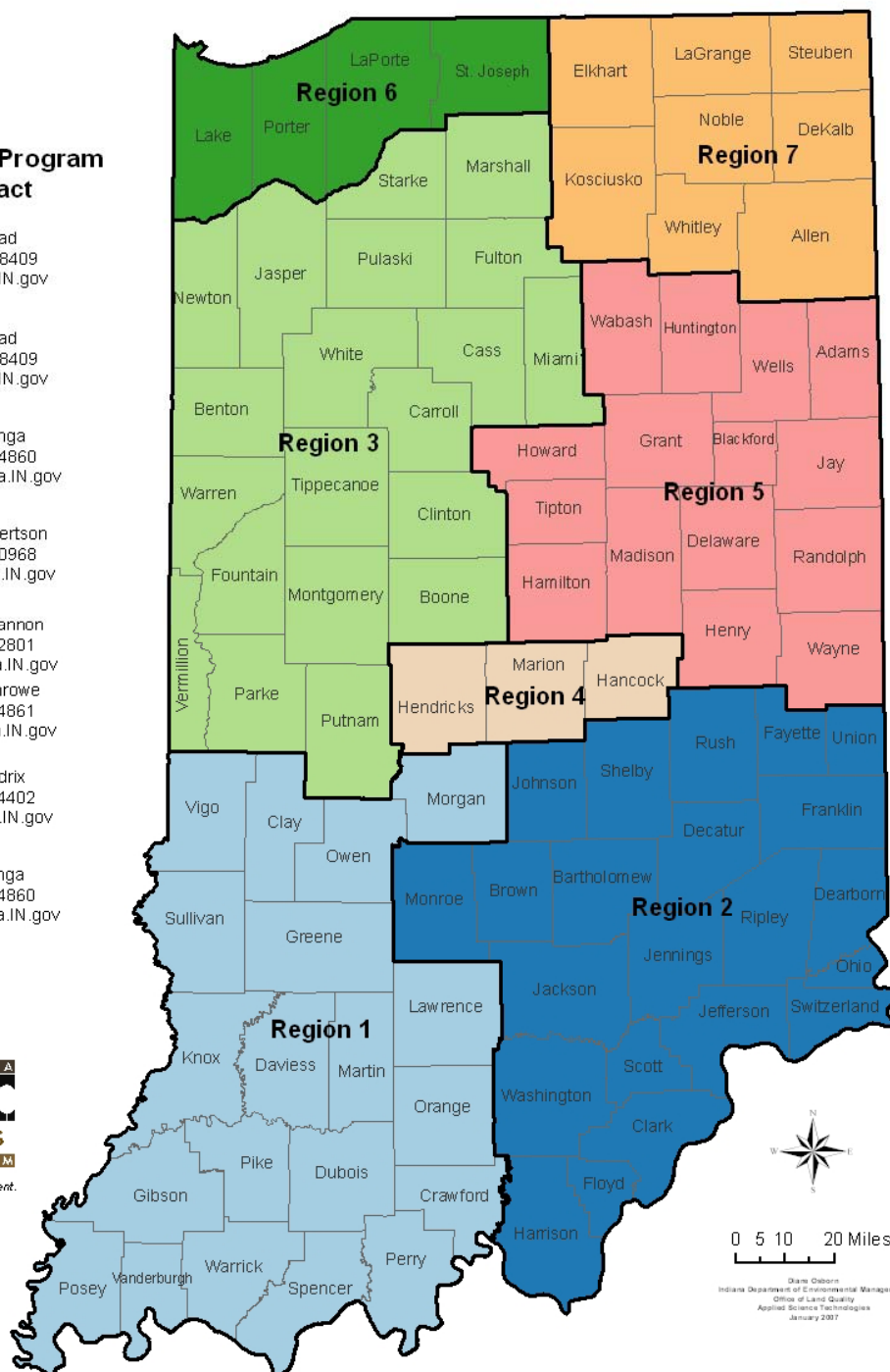
We welcome comments on the Petroleum Remediation Grant at any time. Questions regarding these guidelines or the Petroleum Remediation Grant can be directed to the Program's Financial Resources Coordinator by phone at (317) 234-1688. These guidelines may be modified at any time by the Indiana Finance Authority Board to address demand and other issues to promote the effective and efficient administration of the Indiana Brownfields Program.

Revision Date: 3/9/07

## Petroleum Remediation Grant Regions and Indiana Brownfields Program Contacts

### Indiana Brownfields Program Regional Contact

<b>Region 1</b> (2506)	Ken Coad (317) 233-8409 kcoad@ifaf.IN.gov
<b>Region 2</b> (2475)	Ken Coad (317) 233-8409 kcoad@ifaf.IN.gov
<b>Region 3</b> (2318)	Bill Wieringa (317) 234-4860 wwieringa@ifaf.IN.gov
<b>Region 4</b> (2570)	Andrea Robertson (317) 234-0968 aroberts@ifaf.IN.gov
<b>Region 5</b> (2564)	Tracy Concannon (317) 233-2801 tconcann@ifaf.IN.gov Lynette Schrowe (317) 234-4861 lschrowe@ifaf.IN.gov
<b>Region 6</b> (2620)	Kyle Hendrix (317) 232-4402 lhendrix@ifaf.IN.gov
<b>Region 7</b> (2484)	Bill Wieringa (317) 234-4860 wwieringa@ifaf.IN.gov



**Any general questions regarding Petroleum Remediation Grants  
should be directed to Andrea Robertson at 317-234-0968 or by email at [aroberts@ifaf.IN.gov](mailto:aroberts@ifaf.IN.gov).**

This map does not represent a legal document. It is intended to serve as an aid in graphic representation only. Information shown on this map is not warranted for accuracy or completeness.